



A Family Community For A Lifetime

Block Party Application

Must be submitted 14 business days prior to party.

Date of party	<input type="text"/>	Start time	<input type="text"/>	End time	<input type="text"/>
Applicant name	<input type="text"/>	Address	<input type="text"/>	Home phone	<input type="text"/>
Neighborhood of block party	<input type="text"/>				
Address of party (if different than above)	<input type="text"/>				
Email Address	<input type="text"/>				

Cones or barricades: limit of 2 cones OR barricades

2 cones 2 barricades

If blocking a street or cul-de-sac, you must have your neighbors sign the Block Party Consent Form.

Cones/Barricades may be picked up and returned to the Public Works Department at the Service Center (816 S. Coppell Rd.), Monday - Friday, 8am - 5pm. Please call 972-462-5157 to make arrangements.

Arrangements cannot be made until your application has been submitted and processed. Please allow 3 business days for processing.

Fire Engine Display or Police Officer Visit Requested

Police and Fire subject to availability due to calls for service and cannot always be scheduled for visits. A representative from the department will contact you to confirm availability.

Fire Engine yes no

Time requested

Police Officer yes no

Time requested

Please read the following before submitting your application:

- Applicant must reside on block being closed.
- Parties that include city property (parks) must provide a liability insurance listing the City of Coppell as an additional insured in the amount of \$1 million.
- All fire lanes, fire hydrants, manholes and valve covers must be accessible at all times.
- Block Party Applicant must have a CONSENT FORM (pg.2) signed by ALL residents on the block. Consent form must be submitted **5 days prior to party**.
- Other documents or permits may be required by the City of Coppell before your party is approved.
- Please be courteous of surrounding neighborhoods when playing music.
- You will receive a copy of your application with the "Approved" or "Denied" box checked. Please allow 3 business days to process.

I hereby certify that I understand the requirements listed above and that the statements contained herein are true and correct to the best of my knowledge and belief.

Applicant Signature _____

Date _____

Please submit application to the Parks & Recreation Department
255 Parkway Blvd., Coppell, TX 75019
parks@coppelltx.gov

-OFFICE USE ONLY-

Approved

Denied

