



**CITY OF COPPELL
WATER ACCOUNT
SERVICE APPLICATION**

DATE APPLIED _____ ACCOUNT # _____

NAME _____ DATE TO CONNECT _____

MAILING ADDRESS _____

SERVICE ADDRESS _____
(if different from mailing)

SERVICE NEEDED WATER () SEWER () GARBAGE ()

DL# _____ (MALE) (FEMALE)

HOME # _____ WORK # _____

CELL # _____

EMAIL _____

DEPOSIT AMOUNT _____ PETS? (YES) (NO)

TERMS OF SERVICE

1. If you do not receive your bill by the third day after it has been mailed, please notify the Utility Billing Department by calling 972-304-3695. We have two billing cycles. Cycle #1 bills are mailed out at the end of each month and Cycle #2 bills are mailed out the 15th of each month. You are in Cycle #_____.
2. Bills are due on the 20th for Cycle #1 and the 5th for Cycle #2. After the due date, a 10% penalty is assessed and a blue delinquent notice is mailed out giving the customer approximately ten days to pay their water bill before it is disconnected. A \$20.00 reconnect fee will be added to the delinquent balance. The delinquent balance and reconnect fee must be paid before the water can be reconnected.
3. A \$30.00 returned check fee will be assessed for any check returned to our office unpaid.
4. **When a customer has a leak on their side of the meter, they are responsible for repairing the leak and paying for water loss.**

SIGNATURE ACKNOWLEDGES CUSTOMER'S UNDERSTANDING AND AGREEMENT TO THE TERMS OF SERVICE.

Customer's Signature

Date